YULE BROOK COLLEGE

Refund Policy

Refund of Extra Cost Optional Components (camps, excursions and other optional activities)

This policy will assist in determining a fair and equitable refund system, and ensure the school does not incur direct costs for provision of optional services (ie camps, instrumental music), as follows:

- Non-refundable items, where the cost remains unchanged if the student attends or not, eg bus hire or accommodation.
- Refundable items, other user pays items are refundable, where a charge is only applied for those who attend eg movie entry ticket or restaurant meal.

A non-refundable deposit may be requested to secure participation in high-cost activities and events such as school ball, excursions or camps, and interstate or international trips.

Please note the below:

- A refund may be made in full, in part, or not at all, having regard to the associated expenses already incurred by the school.
- No refund will be made for consumable items or student-related project materials.
- Students voluntarily withdrawing from camps, excursions and extra-curricular activities will not automatically be entitled to a refund.
- Refunds are not permitted due to change of mind.
- Refunds may be available subject to Travel Insurance claims approved by RiskCover and/or any support documentation provided by a medical practitioner (less any non-refundable deposit) and in line with individual supplier refund policies.
- Refunds deemed applicable will only be processed once all costs are met.
- Where the school is charged for provision of a program or service as a bulk cost and not per head, no refund will be given.
- Where the school cancels a camp or excursion due to insufficient numbers, a full refund will be provided.
- Where a camp or excursion has to be rescheduled because of Government warnings, e.g. trips overseas, fire danger etc. parents may request a refund of monies paid by them less any funds retained by the Booking Company for the rescheduled trip.
- Refunds will be made via direct deposit to a nominated bank account. No cash refunds will be provided.