YULE BROOK
COLLEGE



CONTRIBUTIONS AND CHARGES

2027 HANDBOOK

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About Our Contributions and Charges

The financial support requested from parents and carers throughout this handbook has been reviewed and approved by the School Finance Committee and endorsed by the School Board.

This handbook outlines the voluntary contributions, fees and charges associated with your child's education, including the maximum approved costs the College may request for the listed programs, activities and services. These arrangements are established in accordance with the *School Education Act 1999 (WA)* and relevant *Department of Education* policies and procedures.

Where do contributions and charges payments go?

Contributions and charges help meet the cost of the materials, resources and services that students use throughout their education. At Yule Brook College, this includes classroom learning materials, practical and interest-based projects, and learning experiences such as excursions and incursions. These payments supplement the College's available funding and support engaging, personalised learning opportunities. Your support also helps us continue to absorb or subsidise many costs that would otherwise be passed on to families.

How much can be Charged?

For students in Years 7 - 10, voluntary contributions towards the standard educational program cannot exceed $235.00 per student per year. There is no prescribed maximum annual charge for Years 11 - 12. At Yule Brook College, these charges go towards covering the costs associated with the advisory class that students are in full time in Years 11 and 12 and the International Big Picture Learning Credential (IBPLC). This helps cover the materials, resources and services required to support students' learning in senior school. The College works to keep the amounts requested as low as possible.

The schedules in this handbook outline the maximum approved costs, rather than an amount every family will necessarily pay. Additional charges for optional activities depend on your child's participation, and actual costs may be lower than the maximum listed. Families will receive information about the cost and payment requirements before an activity takes place.

Who should pay?

All parents and carers are encouraged to support their child's education by paying voluntary contributions where they are able. Voluntary contributions and voluntary approved requests are optional, and students can access the standard educational program regardless of whether their family makes these payments. Years 11 – 12 charges are compulsory, as are the applicable charges for extra-cost optional activities (Years 7 – 12) when a family agrees to their child's participation.

We recognise that families have different financial circumstances. Parents and carers who need assistance are encouraged to contact the school to discuss a payment plan, allowing contributions and charges to be paid in manageable instalments over an agreed period. Find more information in the *Payment Methods* section of this handbook.

Payment Methods

The following options are available for how you can pay College contributions and charges.



In Person

Payments can be made at the College Reception via EFTPOS, Credit Card or Cash.



Over the Phone

Pay by Visa or MasterCard over the phone by calling us on 08 9251 8333.



Direct Deposit

Direct deposit into the following bank account:

Account name: YULE BROOK COLLEGE
BSB number: 066108
Account number: 00902804
Reference: Student Name and year level (e.g. John Smith Y7)



Payment Plan

You can setup a payment plan.
Contact our Accounts Team by calling 08 9251 8333 or emailing YuleBrook.Col.Accounts@education.wa.edu.au



CONTRIBUTIONS AND CHARGES

YEAR 7 TO YEAR 12

Voluntary Contributions (Years 7 – 10)

Voluntary contributions are requested from parents and carers of students in Years 7–10 to help meet the cost of providing the standard educational program in line with the Western Australian Curriculum.

These contributions help provide learning materials, resources and services across subject areas, supporting students' everyday learning experiences. While payment is voluntary, every contribution is valued and appreciated. All students can access the standard educational program, regardless of whether their family makes a contribution.

Subject Voluntary Contributions for Students in Year 7 to Year 10	Amount
Advisory	$ 60.00
Maths	$ 25.00
English	$ 25.00
Science	$ 25.00
Health and Physical Education	$ 25.00
Humanities and Social Sciences	$ 25.00
Arts	$ 25.00
Technology	$ 25.00
TOTAL	$ **235.00**

Families eligible for the Secondary Assistance Scheme will have the $235 Education Program Allowance applied towards these voluntary contributions following approval of their completed application and once funds have been deposited into school's bank account.



Compulsory Charges (Years 11 – 12)

Charges for students in Years 11–12 are set in accordance with *Section 99* of the *School Education Act 1999 (WA).* These are compulsory charges, not voluntary contributions.

At Yule Brook College, these charges go towards covering the costs associated with the advisory class that students are in full time in Years 11 and 12 and the International Big Picture Learning Credential (IBPLC) which students work towards in the senior years which offers a non-ATAR pathway from secondary to tertiary study. There is no prescribed maximum annual charge for Years 11–12; however, charges are approved by the finance committee and endorsed by the School Board and communicated to families in advance.

Subject Compulsory Charges for Students in Year 11 and Year 12	Amount
Advisory	$ 105.00
International Big Picture Learning Credential (IBPLC)	$ 300.00
TOTAL	**$ 405.00**

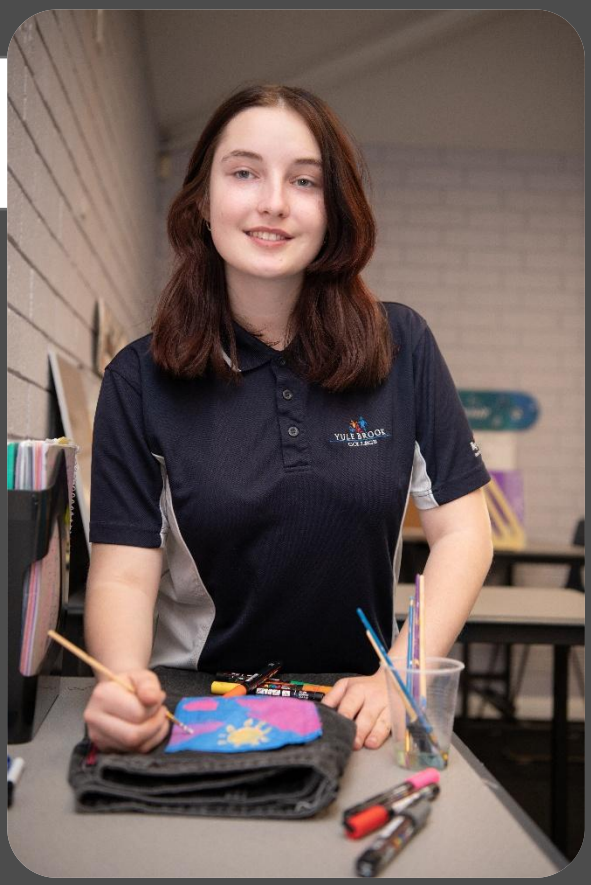
Families eligible for the Secondary Assistance Scheme will have the $235 Education Program Allowance applied towards these charges following approval of their completed application and once funds have been deposited into school's bank account.

TAFE / VET / RTO (Years 10 – 12)

For students attending TAFE, VET, RTO or other training courses, charges may apply. These charges will vary per course / activity offering and will be communicated to you prior to your child accepting a place.

Fees that are not paid by the due date will result in your child withdrawing from the course / activity.

Please note: if your child withdraws and the organisation is unable to fill their place, you may still be liable for the fee.

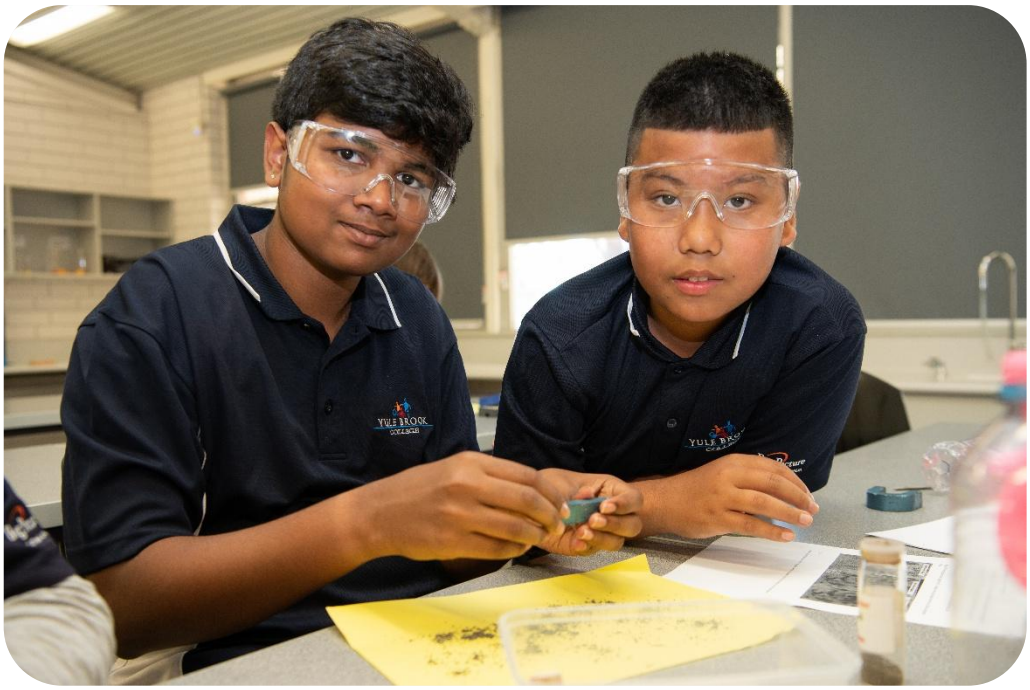





Senior Project
More









Voluntary Approved Requests (Years 7 – 12)

Voluntary approved requests are optional payments, approved by the School Board, that support additional services and resources for the benefit of students and the College community. These are separate from voluntary contributions and compulsory charges, and payment is entirely voluntary.

At Yule Brook College, these requests support our core services which we provide to our students which have been detailed below. Families are encouraged to contribute where they are able, and any support is greatly appreciated.

Item	Description	Amount
Chaplaincy	Chaplaincy is non-denominational and each and every student in some way comes under the care of the chaplain, as do many parents and members of the community. The federal government has given the College funding for two days per week, however, we feel it is important to maintain our chaplaincy so the Churches' Commission and the College supplement the salary for an extra day.	$ 15.00
School bus	The school owns a school bus which is used for excursions, dropping students at internships and other external activities. Using the school bus significantly reduces the overall cost of excursions which reduces the cost passed onto families. The request is to build up the school's reserve account to maintain and eventually replace the school bus.	$ 15.00
Information communication technology (ICT)	The contribution towards ICT assists the school in maintaining its ICT infrastructure which includes but is not limited to providing devices for each advisory class to support online learning.	$ 15.00
Library	The library contribution supports purchasing various library equipment, books and computer software for the benefit of all students.	$ 10.00
Photocopying and printing	This goes towards covering some of the costs of sending information out to parents, enabling the College to keep our parents as fully informed as possible about all matters.	$ 10.00
Building and grounds improvement	This contribution goes toward the improvement of ageing school infrastructure and grounds improvements such as furniture replacement, building refurbishments and other and grounds/landscaping improvements.	$ 15.00

Extra Cost Optional Components (Years 7 – 12)

As required by the Department of Education, we are obliged to inform parents and carers of any planned excursions, incursions, camps and competitions that MAY take place during the year. If your child is in any of the following categories, they MAY be participating in the relevant activity. The cost of each activity will not exceed the amount given therefore they MAY be less. From time-to-time outstanding educational opportunities occur that we are presently unaware of. Students may be offered the opportunity to be involved in these events as they arise.

Description	Years	Max Cost Yearly
General		
Camps	7 - 12	$ 400.00
Physical education shirt	7 - 12	$ 40.00
Whole school end of year activity	7 - 12	$ 30.00
End of year excursion	7 - 12	$ 90.00
Yearbook	7 - 12	$ 30.00
School Ball / Dinner	11 - 12	$ 150.00
Graduation events	12	$ 100.00
Graduation sashes	12	$ 40.00
Senior jacket	11 - 12	$ 130.00
Senior shirt	11 - 12	$ 75.00
Cultural excursions	7 - 12	$ 75.00
Interstate excursions	7 - 12	$ 2,500.00
Transport: At times students may need to pay for public transport via SmartRider or cash.	7 - 12	$ 50.00
Advisory		
Personal project	7 - 12	$ 300.00
Advisory lunch/dinner	7 - 12	$ 30.00
Excursions/Incursions, Competitions & Registrations	7 - 12	$ 500.00
Learning Through Internship		
Excursions/Incursions, Competitions & Registrations	7 - 12	$ 50.00
TAFE / VET / RTO Courses (refer to *TAFE / VET / RTO section* of the handbook)	7 - 12	$ Various

Description	Years	Max Cost Yearly
English		
Excursions/Incursions, Competitions & Registrations	7 - 10	$ 50.00
Maths		
Excursions/Incursions, Competitions & Registrations	7 - 10	$ 50.00
Humanities and Social Sciences		
Excursions/Incursions, Competitions & Registrations	7 - 10	$ 50.00
Health and Physical Education		
Excursions/Incursions, Competitions & Registrations	7 - 12	$ 50.00
Sports Carnivals	7 - 12	$ 100.00
Science		
Excursions/Incursions, Competitions & Registrations	7 - 12	$ 80.00
Arts		
Excursions/Incursions, Competitions & Registrations	7 - 12	$ 200.00
Technology and Enterprise		
Excursions/Incursions, Competitions & Registrations	7 – 10	$ 50.00
Languages		
Excursions/Incursions, Competitions & Registrations	7 - 10	$ 50.00

PLEASE NOTE: These possible extra cost options are approximate, cover the full year and have been approved by the school board.

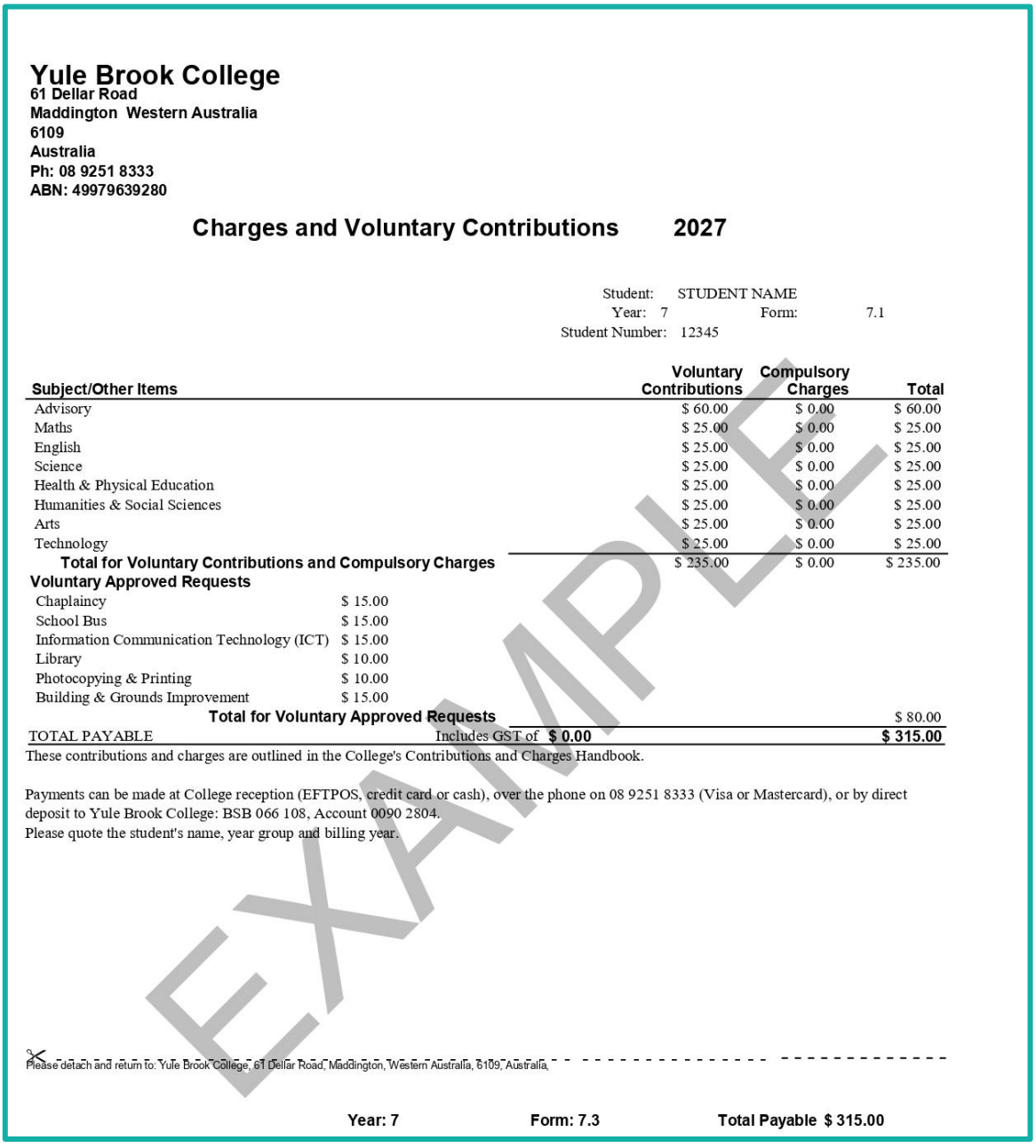


Contributions and Charges Statement (Sample)

You will receive a ***Contributions and Voluntary Contributions statement*** along with the ***Contributions and Charges 2027 Handbook*** in Term 4. Incoming Year 7 students, and students who commence during 2027, will receive their statement in their Welcome Pack.

We send out additional statements throughout the year, to remind you of the charges and voluntary contributions that are still outstanding for your child.

You can also request an updated statement whenever you wish to check your balance.



Yule Brook College
61 Dellar Road
Maddington Western Australia
6109
Australia
Ph: 08 9251 8333
ABN: 49979639280

Charges and Voluntary Contributions 2027

Student: STUDENT NAME
Year: 7 Form: 7.1
Student Number: 12345

Subject/Other Items		Voluntary Contributions	Compulsory Charges	Total
Advisory		$ 60.00	$ 0.00	$ 60.00
Maths		$ 25.00	$ 0.00	$ 25.00
English		$ 25.00	$ 0.00	$ 25.00
Science		$ 25.00	$ 0.00	$ 25.00
Health & Physical Education		$ 25.00	$ 0.00	$ 25.00
Humanities & Social Sciences		$ 25.00	$ 0.00	$ 25.00
Arts		$ 25.00	$ 0.00	$ 25.00
Technology		$ 25.00	$ 0.00	$ 25.00
Total for Voluntary Contributions and Compulsory Charges		$ 235.00	$ 0.00	$ 235.00
Voluntary Approved Requests				
Chaplaincy	$ 15.00			
School Bus	$ 15.00			
Information Communication Technology (ICT)	$ 15.00			
Library	$ 10.00			
Photocopying & Printing	$ 10.00			
Building & Grounds Improvement	$ 15.00			
Total for Voluntary Approved Requests				$ 80.00
TOTAL PAYABLE	Includes GST of **$ 0.00**			**$ 315.00**

These contributions and charges are outlined in the College's Contributions and Charges Handbook.

Payments can be made at College reception (EFTPOS, credit card or cash), over the phone on 08 9251 8333 (Visa or Mastercard), or by direct deposit to Yule Brook College: BSB 066 108, Account 0090 2804.
Please quote the student's name, year group and billing year.

Please detach and return to: Yule Brook College, 61 Dellar Road, Maddington, Western Australia, 6109, Australia

Year: 7 **Form: 7.3** **Total Payable $ 315.00**

EXAMPLE

If you have any questions about your *Contributions and Charges Statement*, we welcome you to discuss them with us, either by visiting the College Reception or sending an email to yulebrook.col.accounts@education.wa.edu.au.



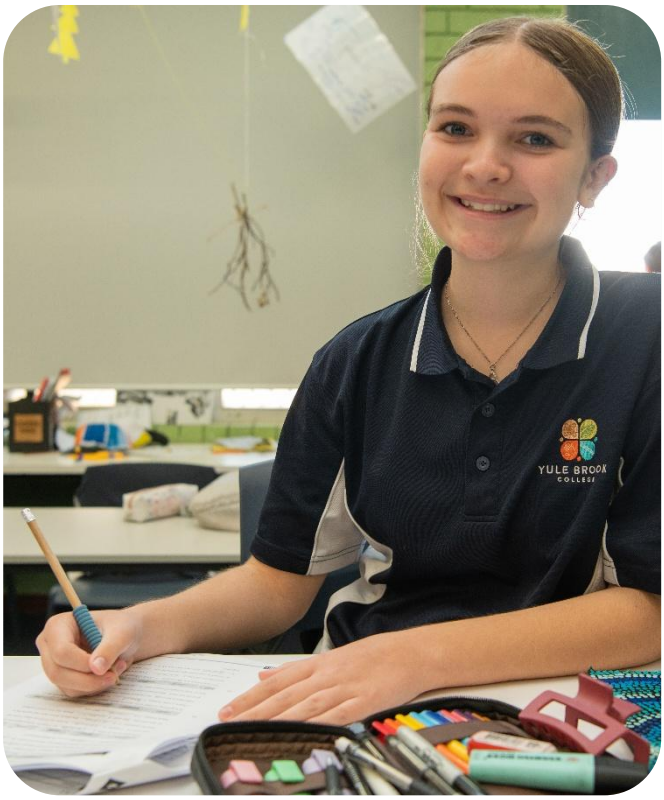
PERSONAL ITEMS AND OTHER SERVICES

Personal Items & Other Services (Years 7 – 12)

Stationary list

All students are expected to bring appropriate stationery to school every day. This list covers the basics that will be required to commence the school year. Students will need to purchase additional items throughout the year as necessary.

Item	Qty
School Bag	1
Pencil Case, *containing*:	1
Blue Pens	4
Black Pens	4
Red Pens	2
HB Pencils	5
Coloured Markers, 12 pack	1
Coloured Pencils, 12 pack	1
Ruler	1
Eraser	1
Pencil Sharpener	1
Calculator (optional)	1
A4 96-page hole punched exercise books	6



Other personal items, including document wallets, display folders and workbooks may be needed from time to time throughout the year as directed by class teachers and will be required to be supplied by the student.

SmartRider

SmartRider cards are ordered for all new students upon the commencement at the College. The first SmartRider identity card issued to students is paid for by Yule Brook College. Any subsequent cards are also subsidised and cost $2.00. These can be ordered at the College Reception.

Students with a SmartRider card can currently travel for free on Transperth and Transregional services Monday to Friday during the school year, when they are tagged on.

School Photos

School photos are available through the school's photography supplier and are paid directly to them. Information is provided to families by the photography supplier before the College's school photo day.



Uniform (Years 7 – 12)

School uniform is compulsory for all students and consists of a College polo shirt and jacket with navy or black bottoms.

The College's uniform policy was developed in consultation with the College's Student Council, and it is a Department of Education and College policy that it is worn every day.

Uniform polo shirts and jackets are available for purchase from the College Reception.



Trousers, shorts and skirts, which must match the school colours and comply with the College uniform code, can be purchased from anywhere.

To ensure that we have the correct sizes in stock for your child, we encourage you to pre-order uniforms as soon as possible. Payment is not required until collection.

Note: Clothing options are not limited to the above and additional clothing items may be added after consultation and approval from the College's Student Council and School Board. Any potential changes to the uniform list or uniform policy will be communicated directly with families.

Uniform	Sizes Available									Cost
Polo shirt	8c	10c	12c	14c	S	M	L	XL	2XL	$ 35.00
Zip-up jacket	8c	10c	12c	14c	S	M	L	XL	2XL	$ 50.00

Should larger sizes be required, a special order can be processed.

Senior School Jacket & Shirt (Years 11 - 12)

Years 11 & 12 students have the option to purchase a senior school jacket and shirt in accordance with the College's Uniform Policy. As these items are optional and are not part of the compulsory school uniform, their costs are outlined in the *Extra Cost Optional Components (Years 7-12) section* of this handbook.

Student Assistance Payment Clothing Allowance

Parents/Carers in receipt of the SAS clothing allowance who choose to have the allowance paid to the College, can obtain uniforms on credit up to the value of the allowance of $115 (amount confirmed for 2027 only). Any remaining credit balance from the uniform allowance ($115) can be refunded at the request from the parent/carer.


STOP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COLLEGE




TEAMWORK




YULE BROOK



FINANCIAL ASSISTANCE

Financial Assistance

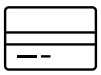
Supporting Families

At Yule Brook College, we recognise that school expenses can place pressure on household budgets. We work hard to keep costs affordable and cover or absorb many expenses that other schools may charge families separately, rather than passing on every cost. This helps us provide engaging learning opportunities while reducing the financial contribution requested from families.

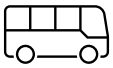
We support families by:



Subsidising interest-based learning projects, excursions and incursions.
The College contributes towards these experiences to reduce the overall cost to families and help students participate in learning connected to their interests.



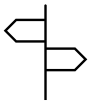
Providing and subsidising SmartRider cards.
The College covers the cost of each student's first SmartRider card and subsidises replacement cards.



Using our school bus where possible to reduce transport costs.
Where possible, the College's bus is used for excursions, helping keep these activities more affordable for families.



Offering payment plans.
Families can arrange to pay contributions and charges in manageable instalments over an agreed period, rather than paying everything at once.



Smith Family referral
Yule Brook College can make referrals to The Smith Family's Learning for Life program, which is an innovative, evidence-based program, that is successful in achieving long-term outcomes for young people experiencing disadvantage.

Through targeted support that begins early in a child's life and continues throughout their first two decades, Learning for Life keeps students engaged at every stage of their education by providing:

- financial assistance to help pay for school essentials like uniforms, textbooks, digital tools and excursions
- support from a Family Partnerships Coordinator (FPC), who works closely with their family to problem-solve any barriers to education
- access to various short programs to improve literacy, numeracy and digital literacy outcomes and connections to mentoring and career-related opportunities.

For more information about the support we can offer families, please speak to our College Reception by calling 08 9251 8333 or emailing YuleBrook.Col@education.wa.edu.au.

Secondary Assistance Scheme (SAS)

The secondary assistance scheme (SAS) is available to students enrolled in Years 7 to 12, studying a full-time secondary course.

The allowance consists of two components:

Education Program Allowance
$235.00

Paid directly to the school to support payment of voluntary contributions and charges.

Clothing Allowance
$115.00

Paid either to the parent/guardian or directly to the school to support in purchasing school uniform.

The allowance is paid up to and including the year in which an eligible student turns 18 years of age, if they have a parent who is a holder of one of the prescribed cards listed below:

- Services Australia (Centrelink) Pensioner Concession Card (student name should be listed on the card), or
- Services Australia (Centrelink) Health Care Card (family card only – not for a specific child for medical purposes), or
- Department of Veterans' Affairs Pensioner Concession Card only.

Health Care and Pensioner Concession Cards must meet the following requirements:

- Valid for a period of no less than four weeks.
- Valid at the time of SAS application (cannot use an expired concession card to apply for SAS).
- Valid for some time within Term 1, 2027 (1 February to 9 April 2027).
    - For applicants who have arrived from overseas and applying throughout the year, the card must be current at the time of application. Application for the Secondary Assistance Scheme must be made within one month of enrolling at the school, or two months for extenuating circumstances (e.g. Centrelink processing concession card).
    - For interstate applicants, the card must be valid sometime within Term 1.
- Students must be listed on parent/carer concession card.
- Years 11 and 12 students may not be listed on the parent/carer concession card. In these circumstances, both the parent/carer concession card and student concession card must be produced to prove eligibility.

Secondary Assistance Scheme applications can be made during Term 1 by visiting the College Reception, or by emailing YuleBrook.Col@education.wa.edu.au. You must present your eligible card to complete your application. A new application must be made each year.

Applications for 2027 SAS payments close on ***Friday, 9 April 2027*** (Week 10).

ABSTUDY

ABSTUDY is a financial assistance program provided by Services Australia to support Aboriginal and Torres Strait Islander students and apprentices. The program can assist with a range of education-related costs and is designed to make study and training more accessible.

Depending on individual circumstances, ABSTUDY may provide assistance with:

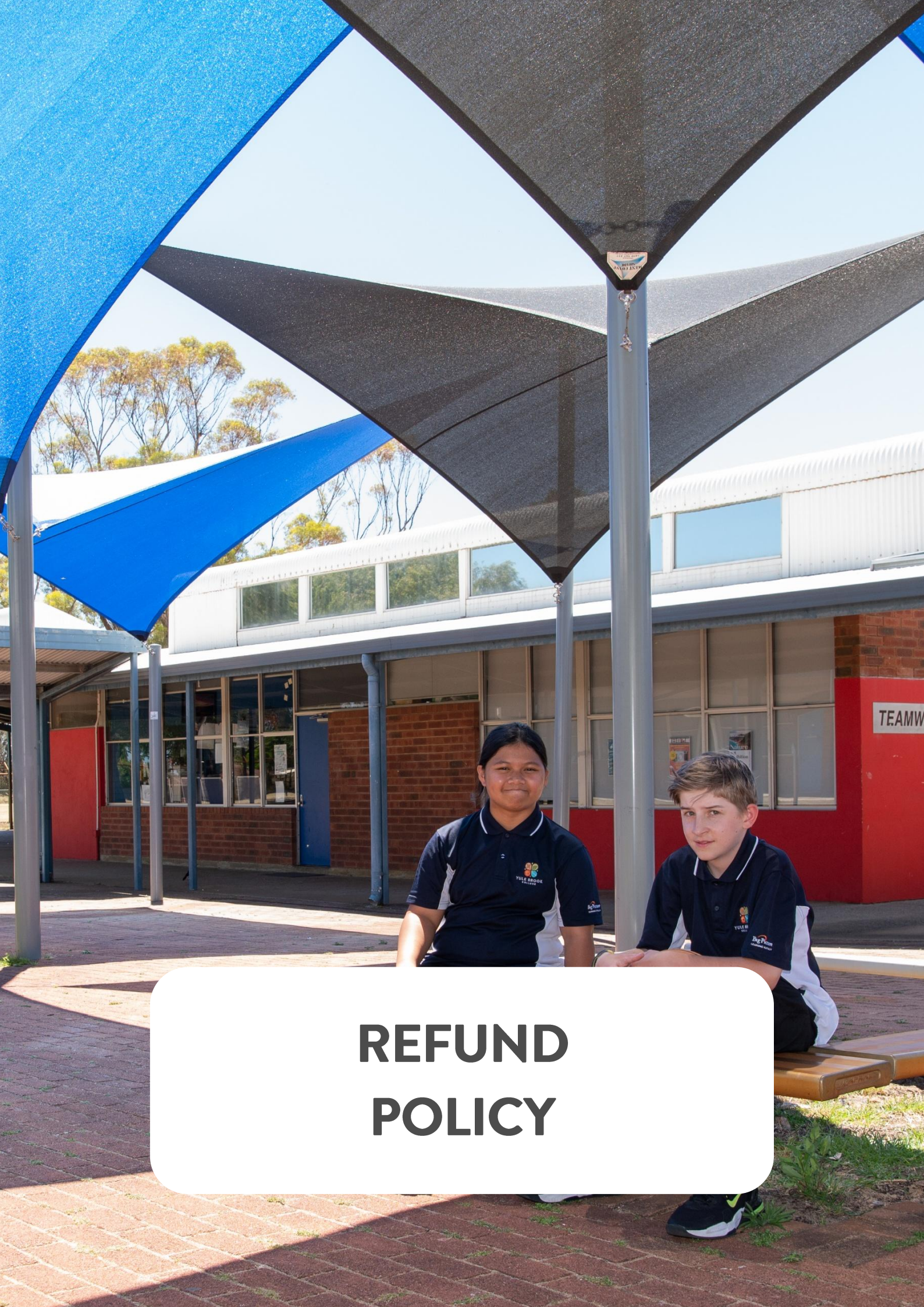
- school and boarding fees
- living expenses
- travel costs
- school materials and supplies.

To be eligible for ABSTUDY, a student must generally:

- be an Australian citizen
- identify as an Aboriginal or Torres Strait Islander person
- live in Australia
- be an Australian Apprentice or a student enrolled in an approved course, or undertaking an approved Testing and Assessment activity
- not receive other government assistance for the same study or apprenticeship.

For further information or to apply, visit the Services Australia website and search for ABSTUDY.





REFUND POLICY

Refund Policy

Refund of Extra Cost Optional Components

This policy will assist in determining a fair and equitable refund system, and ensure the school does not incur direct costs for provision of optional services (i.e. camps, instrumental music), as follows:

- Non-refundable items, where the cost remains unchanged if the student attends or not, e.g. bus hire or accommodation.
- Refundable items, other user pays items are refundable, where a charge is only applied for those who attend e.g. movie entry ticket or restaurant meal.

A non-refundable deposit may be requested to secure participation in high-cost activities and events such as school ball, excursions or camps, and interstate or international trips.

Please note the below:

- A refund may be made in full, in part, or not at all, having regard to the associated expenses already incurred by the school.
- No refund will be made for consumable items or student-related project materials.
- Students voluntarily withdrawing from camps, excursions and extra-curricular activities will not automatically be entitled to a refund.
- Refunds are not permitted due to change of mind.
- Refunds may be available subject to Travel Insurance claims approved by RiskCover and/or any support documentation provided by a medical practitioner (less any non-refundable deposit) and in line with individual supplier refund policies.
- Refunds deemed applicable will only be processed once all costs are met.
- Where the school is charged for provision of a program or service as a bulk cost and not per head, no refund will be given.
- Where the school cancels a camp or excursion due to insufficient numbers, a full refund will be provided.
- Where a camp or excursion must be rescheduled because of Government warnings, e.g. trips overseas, fire danger etc. parents may request a refund of monies paid by them less any funds retained by the Booking Company for the rescheduled trip.
- Refunds will be made via direct deposit to a nominated bank account. No cash refunds will be provided.

Contact Us

Phone

08 9251 8333

Hours of Operation

Monday	8.00am to 4.00pm
Tuesday	8.00am to 4.00pm
Wednesday	8.00am to 3.30pm
Thursday	8.00am to 4.00pm
Friday	8.00am to 4.00pm
Weekends	Closed
Public Holidays	Closed
School Holidays	Closed

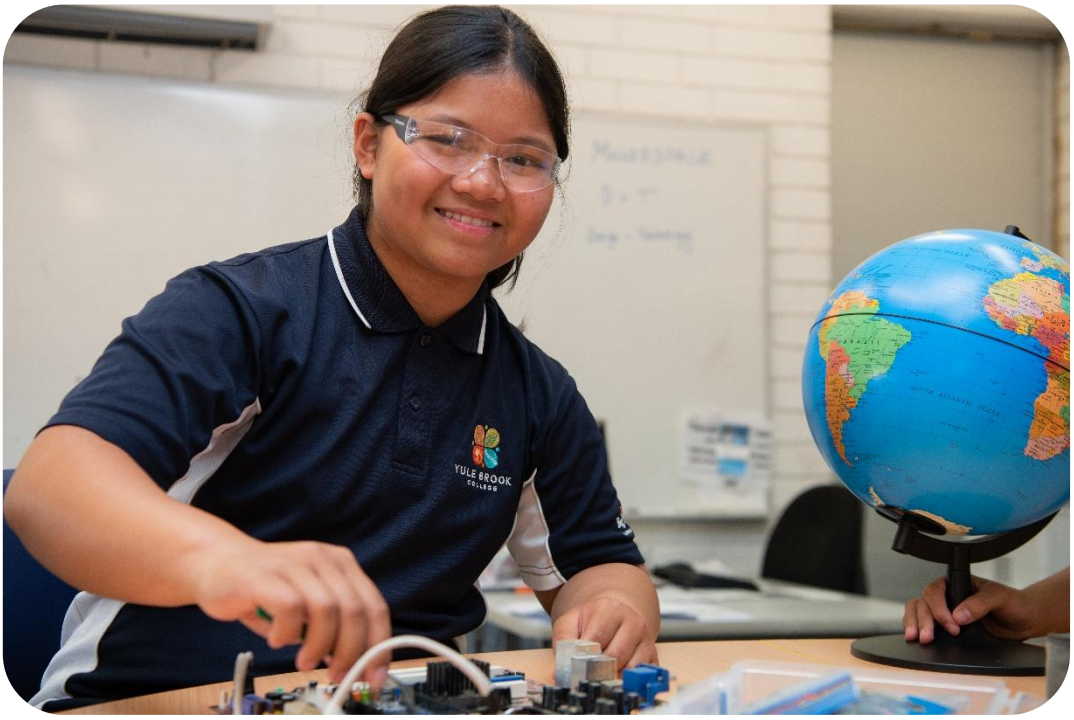
Email contacts

General enquiries yulebrook.col@education.wa.edu.au
Enrolment enquiries and support yulebrook.col.enrolments@education.wa.edu.au
Financial enquiries yulebrook.col.accounts@education.wa.edu.au

Websites and Social Media

Website www.yulebrookcollege.wa.edu.au
Compass Portal https://yulebrookcollege-wa.compass.education/

Facebook https://www.facebook.com/YuleBrookCollege





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