

Teaching, Assessment and Reporting Policy 2024

1. Policy Statement

Yule Brook College implements a curriculum to meet the learning needs of all students, from Year 7 to Year 12, and while it assesses and reports student achievement in accordance with the Department of Education Curriculum, Assessment and Reporting Policy and Procedures and the established standards of the School Curriculum and Standards Authority, this policy recognises that Yule Brook College is a **Big Picture Education Australia** school, and the Big Picture design is integral to its structure, timetable design, curriculum, assessment and reporting.

2. Policy Rules

The principal, in consultation with teaching staff, must develop Learning Area plans including Advisory that:

- comply with the requirements of the School Curriculum and Standards Authority;
- report achievement of each student from Year 7 to Year 12 at the end of each semester; and
- comply with the Curriculum, Assessment and Reporting in Public Schools Procedures.

The principal has the final authority to determine the content of the Learning Area plans.

3. RESPONSIBILITY FOR IMPLEMENTATION AND COMPLIANCE

Implementation of the policy is the responsibility of the principal and teaching staff. Compliance monitoring is the responsibility of learning area and team leaders.

4. SCOPE

This policy applies to the principal and teaching staff Yule Brook College.

5. Procedures

5.1. Teaching

- The Advisory curriculum is described in the Year 7 to 12 Advisory Curriculum Overview. Advisory is 11 periods/week (9 hours) for Year 7 & 8 students, 15 periods/week (12 hours) for Year 9 & 10 students and all 30 periods in year 11 & 12. The Advisory curriculum covers the

Big Picture Learning Goals: Empirical reasoning, Social reasoning, Quantitative reasoning, Communication and Personal Qualities, and Knowing how to Learn.

- Every student has a Learning Plan, developed at the start of each semester by the student, Advisory Teacher and parent/carer. It includes documentation of any variation to the Western Australia curriculum that has been negotiated with the student and parent/carer. (SCSA (School Curriculum and Standards Authority) Policy Standards, page 8, 1.1 Modified curriculum).
- Year 7 & 8 students have:
 - 4 periods/week of English and Mathematics
 - 3 periods/week of Science, HASS
 - 2 periods/week of a Technology or Arts elective, rotating each term for Year 7, and each semester for Year 8.
 - 2 periods of Physical Education and 1 of Health Education
- Year 9 & 10 students have:
 - 3 periods/week of English, Mathematics
 - 4 periods/week of two Specialist elective courses each semester.
 - 2 periods of Physical Education and 1 of Health Education
 Courses are offered from the Science, HASS, The Arts, Technologies, HPE (Health and Physical Education), English and Mathematics learning areas. Students choose electives in consultation with parent/carer and Advisory teacher, and students are encouraged to choose at least one Science and HASS elective each year.
- A whole school Mindfulness program (social and emotional learning) will run for two 10-minute sessions every day with the Advisory teacher.
- Years 9&10 students will spend at least 5 hours per week and years 11&12 will spend ten hours per week of Advisory on Internship learning with a mentor, usually outside the school.
- EAL/D progress maps are used as appropriate when planning for teaching and monitoring the progress of students for whom English is an additional language/dialect.
- All Year 7 and 8 students participate in a literacy program in the Advisory class. Additionally, some students will be supported through the literacy and learning support centre through MultiLit®, SoundsWrite and other programs.

5.2. ASSESSMENT

Assessment is the process of gathering information about students and their learning, and is used by teachers and the school to:

- Keep track of student progress
- Provide meaningful feedback to students
- Adjust learning plans, programs, and lessons to make sure students can achieve the intended outcomes
- Report student achievement to parents
- Gather whole school information for planning and accountability, and report to the system.
- Assessment can take many forms, from informal checklists and observations to formal written tasks.

Every class has a Curriculum and Assessment outline each semester (or term) which outlines the content, assessment items and their weightings. This is given to students by the end of week 2 of the course, published on Compass and saved in the school resources section of Compass.

- Assessment outlines are entered in Reporting to Parents by week 2 of the course, and student results are entered regularly as assessments are completed and marked.
- Marked work will be returned to students in a timely manner, with written and/or verbal feedback provided.
- Teachers are encouraged to use Compass to share resources, assessment items and allow submission of assessments and to provide feedback.
- Parents have access to Compass to view curriculum and assessment information and will receive communication from teachers should there be a concern regarding their child's progress.

5.3. REPORTING

- All students will complete an Exhibition each term to demonstrate their learning in Advisory, learning area classes and Internship. Generally, this is a 'public' exhibition in front of their parents/carers and their peers in Advisory.
- All students will develop portfolios of work that include the current semester's samples of work from throughout the year and a gateway portfolio when moving from year 10 to year 11 and a Graduate Portfolio will form part of the International Big picture Learning Credential available to all students at the end of year 12.
- Reports are issued at the end of Term 2 and Term 4 for all year groups using Reporting to Parents. Letter grades A, B, C, D, E are used to indicate achievement relative to the year level in each learning area. Additionally, Pathway grades may be used for some classes where a modified curriculum has been used.
- SEN reporting is used for progress in Advisory, Literacy programs, Clontarf and Deadly Sista Girlz programs.

6. RELATED DOCUMENTS

6.1. Legislation

School Curriculum and Standards Authority Act 1997 (WA)

School Education Act 1999 (WA)

The School Education Act Employees' (Teachers and Administrators) General Agreement 2011

6.2. Department Policies

Child Protection

Records Management

Risk and Business Continuity Management

School Improvement and Accountability in Public Schools