



Step by step guide for parents

**Login to Connect at
connect.det.wa.edu.au**

Connect is an integrated online environment developed by the Department of Education WA for staff, students and parents in public schools. Your secure login details to Connect include a **P-number** and **Password** and will be **emailed** by your child's school.

Connect: Login

1

connect.det.wa.edu.au

Type the **Connect website address** into your browser.

2

User name and password

Your **user name (P-number)** and **password** will have been emailed to you by your child's school. Type these details into the **text boxes**.

3

Appropriate Use

Tick the **'I have read ...'** box to agree to use the Department's online services in an appropriate way.

4

Parent/responsible persons

Click the **Parents/Responsible Persons – Appropriate Use** link to access the specific Terms of Use for Connect.

5

Forgot Password

Click the **Forgot Your Password** link if you can't remember your login details.

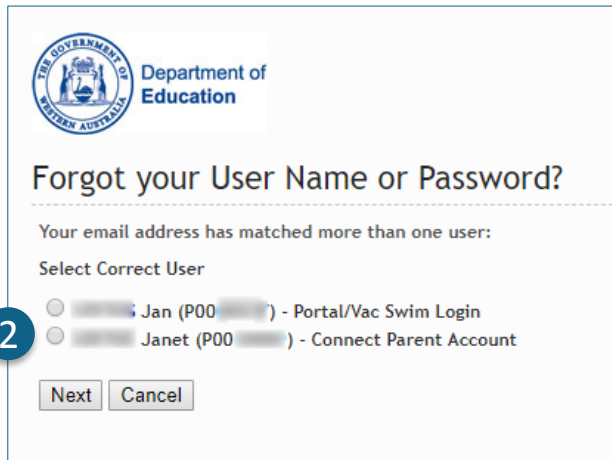
The screenshot shows a web browser window with the URL connect.det.wa.edu.au. The page header includes the Department of Education logo and the text "Single Sign-On". The main heading is "Sign In". Below this, there is a prompt: "Enter your Single Sign-On user name and password to sign in". The form contains a "User Name" field with the value "P0123456", a "Password" field with masked characters, and a checkbox labeled "I have read and understand the Appropriate Use of Online Services information." with "Login" and "Cancel" buttons. On the right side, there is a section titled "Appropriate Use of Online Services" containing several paragraphs of text and links to "Students Online Policy", "Telecommunications Use Policy", and "Parents/responsible persons - Appropriate Use". At the bottom, there is a "Copyright Statement" with a "[WARNING]" and a "Do not remove this notice." footer. Numbered callouts 1 through 5 are overlaid on the image to indicate the steps described in the text.

Connect: Forgotten user name or password

1

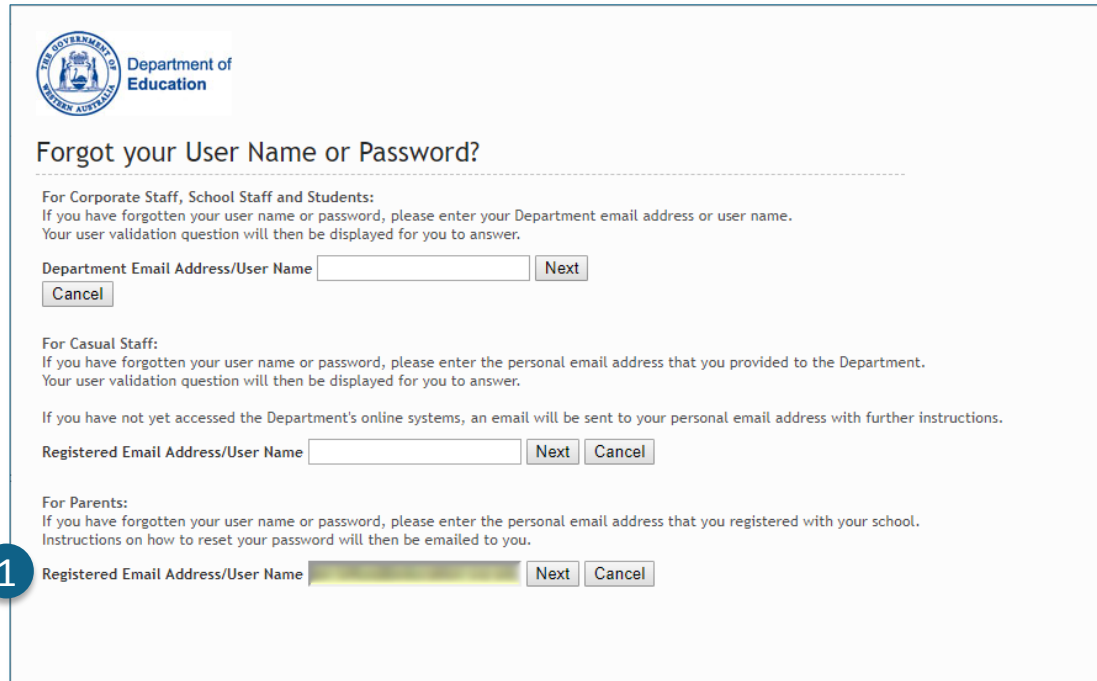
Registered email address

Type your email address (the one registered at your child's school) and click **Next**.



The screenshot shows the 'Forgot your User Name or Password?' page. It features the Department of Education logo and the text: 'Your email address has matched more than one user: Select Correct User'. There are two radio button options: 'Jan (P00) - Portal/Vac Swim Login' and 'Janet (P00) - Connect Parent Account'. The 'Connect Parent Account' option is selected. 'Next' and 'Cancel' buttons are at the bottom.

2



The screenshot shows the 'Forgot your User Name or Password?' page. It features the Department of Education logo and the text: 'Forgot your User Name or Password?'. There are three sections: 'For Corporate Staff, School Staff and Students:', 'For Casual Staff:', and 'For Parents:'. Each section has a text input field for 'Registered Email Address/User Name' and 'Next' and 'Cancel' buttons. The 'Registered Email Address/User Name' field in the 'For Parents:' section is highlighted with a yellow background.

1

User name and password

If you have registered for other Department of Education WA online services (such as VacSwim) in the past you may have more than one P-number. Select the **Connect Parent Account** option and click **Next**.

2

An email will be sent to your nominated email address allowing you to reset your password.

Connect: Home Page

Navigation Bar

1

Use the **tabs** across the top to access different parts of Connect. Return to the home page by clicking on the Connect **logo**.

Logout

2

Click on the **icon at the far right** to securely sign out of Connect.

All your children's classes

3

See all the Connect Classes for each of your children in the **Classes** box. Click on a **Class name** to go to that class.

Change Password

4

Click **Change Password** to reset your password and access other profile options.

School Space

5

Click the **name of the School Space** to see the latest notices and information from the school.

Next Event

6

See upcoming school and class calendar events and deadlines for all your children.

The screenshot shows the Connect Home Page interface. At the top is a navigation bar with tabs for 'Classes', 'My Children', 'Class Notices', and 'My Connect', and a logo on the left and a user profile icon on the right. Below the navigation bar is a 'Welcome to Connect's New Look' banner with a 'Learn more' button. To the right of the banner are links for 'Change Password' and 'Terms of Use'. Below the banner is a 'Classes' section with a 'View All' link and a list of children's names (Samuel, Matthew, Jacob) and their classes (Library, Room 14, Whole School, Year 5/6 Interschool Sport). Below the classes section is a 'Latest Information' section with a 'Read' link and a notice about the 'Last Newsletter for Term 3'. To the right of the latest information section is a 'Next Event' section with a 'More' link and a notice about a 'Mobile Phone Worksheet'. Below the next event section is a 'Next Submission' section with a 'More' link and a notice about a '37392 Active Classes' and '628 Online Now'. Below the next submission section is a 'Connect Help' section with links for 'Student Flyer - Primary' and 'Student Flyer - Secondary'. Numbered callouts 1 through 8 point to various elements: 1 points to the navigation bar, 2 points to the user profile icon, 3 points to the children's names, 4 points to the 'Change Password' link, 5 points to the school names, 6 points to the 'Next Event' section, 7 points to the 'More' button in the 'Next Submission' section, and 8 points to the 'Latest Information' section.

7

Next Submission

View the next submission due. Click the **More** button to see additional submissions.

8

Latest Information

See the latest notice from a class or school space.